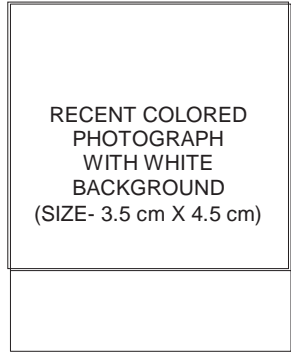


## DELHI INTERNATIONAL AIRPORT LIMITED

INDIRA GANDHI INTERNATIONAL AIRPORT, CARGO TERMINAL, NEW DELHI-110037

### APPLICATION FOR ISSUE OF TEMPORARY AND PERMANENT CARGO ENTRY PASS



Specimen sign. in block above

1. Details of the Applicant-  Male  Female  
 Name ..... Aadhaar No\* .....  
 Father's Name ..... Mother's Name .....  
 Date of Birth (DD – MM –YY)..... Nationality .....  
 Mobile No. .... E- mail .....  
 Details of exiting Cargo Pass in Possession: Cargo Pass No- ..... Valid Up to.....

2. Employment Details:  
 Name of The Organization ..... Designation .....  
 Employee No..... Nature of Duty.....  
 Office Address .....  
 Customs Broker License No..... Valid Up to.....  
 (a) Whether authorised to take delivery Yes/No.  
 (b) Whether authorised to tender goods Yes/No

3. Residential Address: Permanent Address..... District .....  
 Police Station..... Sate ..... Pin Code.....  
 Present address ..... District.....  
 Police Station..... Sate..... Pin Code.....  
 Type of Address Proof .....

4. Area to be visited: -	Reason/Purpose
(a) Office Area <input type="checkbox"/>	(a) CTO <input type="checkbox"/>
(b) Consol Area <input type="checkbox"/>	(b) Airlines/GSA/GSSA <input type="checkbox"/>
(c) Examination Area <input type="checkbox"/>	(c) CHA <input type="checkbox"/>
(d) Bonded Area - Import <input type="checkbox"/>	(d) Operational <input type="checkbox"/>
	(e) Other <input type="checkbox"/>

5. Type  Permanent – Yearly  Temporary (1 to 90 Days)  1-7 Days

6. Other Details:  
 I (a) Is any case pending against with the police or court? Yes  No   
 (b) If yes, Furnish full details on a separate sheet of paper.  
 II (a) Were you ever arrested? Yes  NO   
 (b) If yes, Furnish details.  
 III (a) Were you punished departmentally? Yes  NO   
 (b) If yes Furnish full details.

7. It is certified that I was not debarred by DIAL from issue of Pass on ground of misconduct in the past.  
 8. I undertake to behave in an orderly manner and shall not do anything detrimental to the interest of DIAL.  
 9. The details furnished by me in the form are correct to the best of my knowledge, belief and faith. I also understand that of above information is found to be false/Incorrect, I am liable to be proceeded against as per law of the land.

\* **Disclaimer:** -

Any Govt. issued ID with 12-digit unique number which is same throughout the life time should be required for CARGO ENTRY PASS registration.

The applicant's 12-digit unique shall not be used for any authentication and Bio-metric details of the applicant shall not be retained permanently in the Database/Server.

\*\*Must.

Applicant Signature \_\_\_\_\_  
 Place: -  
 Designation: -

**Strike out which is not applicable**

1. It is certified that the aforesaid persons has/have good moral character and there is nothing adverse against him/her/them.
2. It is certified that the aforesaid person has been working with our Organisation since .....
3. (a) It is certified that issue of permit to him/her/them will not be hazardous to the safety of Airport/cargo.  
(b) I also undertake to return the pass, when not required.  
(c) The previous pass issued to the applicant (Pass No ..... Dated ..... ) is attached herewith.  
(d) The applicant was not issued any Pass by the DIAL at any time in the Past.
4. I/We undertake that the above named employee shall not indulge in any UNETHICAL particles while dealing with DIAL.
5. I/We undertake that the above named employee shall abide by the various rules, regulations and instructions enforced/issued from time to time by the DIAL with regard to handling of Import/Export Cargo, Movement of persons and vehicles and/or any restrictions thereto at the Cargo Terminal and allied Cargo Premises.
6. The above names employee is authorised to take delivery of Cargo cleared under the name of this Agency/Company and of which indemnity form is enclosed herewith.
7. The above mentioned employee/official has been verified for good character and antecedent by police authorities (Police verification enclosed.)

\_\_\_\_\_  
Signature of Authorized Signatory with Seal.  
Name: \_\_\_\_\_  
Designation \_\_\_\_\_  
Date: -

**Note:**

1. Possession of the Entry Pass by a person other than the above named person shall render him liable to prosecution for impersonation.
2. The DIAL reserves the right to cancel the Entry Pass without assignment any reason thereof.
3. Notwithstanding above, DIAL reserves the right to issue/refuse to issue pass for any of other Area requested by the applicant. In case, any of the columns are not filled/are wrongly filled, the application will be processed as per policy in vogue.
4. All the correspondence shall be addressed to the Associate General Manager (Security) DIAL regarding, DIAEntry Pass.

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**FOR OFFICE USE ONLY**

Pass Details:

No.  
Period

Approved/Not Approved

Receipt No.

Checked and verified all details & recommended

(DIAL Security)

Signature of Incharge Pass Section / DIAL Security



**DELHI INTERNATIONAL AIRPORT LIMITED**

INDIRA GANDHI INTERNATIONAL AIRPORT, CARGO TERMINAL, NEW DELHI-110037

**TO WHOM SO EVER IT MAY CONCERN**

I \_\_\_\_\_ S/O, W/O, D/O \_\_\_\_\_  
AGED \_\_\_\_\_ YEARS RESIDENT OF \_\_\_\_\_

CONFIRM THAT I HAVE JOINED /WORKING WITH M/S \_\_\_\_\_

ON DATE \_\_\_\_\_ MONTH \_\_\_\_\_ YEAR \_\_\_\_\_.

I also confirm that no criminal case either pending or contemplated against me at any of the police stations in India. Further, the police verification submitted by me is genuine. In case of the papers and police verification is not found genuine, I shall be held responsible and for any discrepancy legal action can be taken against me. My signature is appended below and duly certified by my employer or his authorized representative.

**APPLICANT SIGNATURE**

**APPLICANT SIGNATURE**

**APPLICANT SIGNATURE**

**DATE:**

**PART-II**

I \_\_\_\_\_ working as \_\_\_\_\_  
with M/S \_\_\_\_\_ confirms that  
Shri/Smt. \_\_\_\_\_ is working with us as \_\_\_\_\_

Since \_\_\_\_\_ and he/she signed above undertaking in my presence. We also undertake that the papers forwarded by us in respect of the above individual are certified by the individual in our presence and we shall be held responsible for any lapse/discrepancies, if any in the said case.

\_\_\_\_\_  
Signature of Authorized Signatory with Seal.  
Name: \_\_\_\_\_  
Designation \_\_\_\_\_  
Date: -

**The PIC has been approved/Not Approved**

## FOR ONLINE VERIFICATION ONLY

### DECLARATION BY SPONSORING ORGANIZATION

I \_\_\_\_\_ certify that Shri: \_\_\_\_\_ whose Police Certificate issued vide No: \_\_\_\_\_, Date: \_\_\_\_\_ is working in our organization As: \_\_\_\_\_, the information furnished to police to obtain Back Ground Security check is correct as per best of my knowledge.

1. Name of sponsoring authority:

2. Designation:

\_\_\_\_\_

Signature of Authorized Signatory with Seal.

Name: \_\_\_\_\_

Designation \_\_\_\_\_

### PART: V

(For DIAL Security use only)

The Back Ground Security check of Ms/Mr.: \_\_\_\_\_ is accepted/not accepted and Cargo Terminal Entry Pass vide No: \_\_\_\_\_ having validity till: \_\_\_\_\_ is issued on this Day: \_\_\_\_\_.

Date: Signature.